

<b>Department Of Passport</b>						
<b>Narayanhiti, Kathmandu</b>						
Exchange : 4416011-15 Fax: 4412297, 4423951 , 4424366, 4411028						
www.nepalpassport.gov.np, communication@nepalpassport.gov.np,						
Office of Director General (Email: dg@dopmofa.gov.np)						
Designation	Name	Tel. No.	Ext.	Fax. No.	R.No	Email Address
Director General	<b>Mr.Ram Kaji Khadka</b>	4416010	106	4412297	1	<a href="mailto:ramkaji05@yahoo.com">ramkaji05@yahoo.com</a>
Nayab subba	Ms. Ekta Awasthi		105			<a href="mailto:ektaawasthi1@gmail.com">ektaawasthi1@gmail.com</a>
Office Assistant	Ms. Kamala Pandey		105		1	
<b>(Administration and Management Section, Email: administration@dopmofa.gov.np)</b>						
Director	<b>Rajendra Pandey</b>	4416023	251	4423951	51	<a href="mailto:pandeyrajen@gmail.com">pandeyrajen@gmail.com</a>
<b>(MRP- Production, Distribution and Co-Ordination Section)</b>						
Director	<b>Mr.Tirtharaj Aryal</b>	4212026	264		64	<a href="mailto:taryal@gmail.com">taryal@gmail.com</a>
<b>(MRP- Form Collection, Verification and Grievance Handling Section, Email: directorverification@dopmofa.gov.np)</b>						
Director		4424366	217	4424366	17	
<b>(Administration Section, Email: administration@dopmofa.gov.np)</b>						
Section Officer	<b>Mr. Ganesh Prasad Adhikari</b>	4416003	<b>249</b>		49	<a href="mailto:ganesh024@yahoo.com">ganesh024@yahoo.com</a>
Nayab Subba	Mr. Dipendra Prasad Sah	4416003	250		50	<a href="mailto:dashing_deepen321@outlook.com">dashing_deepen321@outlook.com</a>
Computer Operator						
Office Assistant	Ms. Bimala Giri	4416003	250		50	
<b>(Store, Email: store@dopmofa.gov.np)</b>						
Nayab Subba	Mr. Yadav Koirala	<b>4212726</b>	240		40	
Office Assistant	Mr. Raj Kumar Chaudhari		240		40	
Office Assistant	Mr. Krishnahari Ghimire		240			
<b>(Account Section , Email: account@dopmofa.gov.np)</b>						
Account Officer	Ms. Anu Khanal	4416020	241		41	<a href="mailto:khanalanu5@gmail.com">khanalanu5@gmail.com</a>
Accountant	Mr. Narendra Kami		247		47	<a href="mailto:narendra.bk82@yahoo.com">narendra.bk82@yahoo.com</a>
Office Assistant	Mr.Deependra Kami		247		47	
<b>(Legal Section)</b>						
Legal Officer			266		66	
<b>(Forms Collection Section, Emails: collectiona/b/c@dopmofa.gov.np)</b>						
Nayab subba	Mr. Kamal Kunwar	Counter 2	207			
Nayab Subba	Mr. Bishnu Pd. Dhakal	Counter 3	207			
Nayab Subba	Mr. Aakash Adhikari	Counter 4	209			
Nayab subba	Mr. Sanjay Kumar Shah	Counter 5	209			

	<b>Live Enrollment Counters H 213</b>				
<b>Section Officer</b>	<b>Kiran Gurung</b>	<b>Live Enrollment</b>	<b>254</b>		
<b>Nayab Subba</b>	<b>Ms. Usha Adhikari</b>	<b>Live Enrollment</b>			
Computer Operator	Ms. Kamal Timilsina	Live Enrollment	<b>213</b>		
Computer Operator	Ms. Karuna Aran Bharati	Live Enrollment			
Computer Operator	Ms. Nimmi Rehman	Live Enrollment			
Computer Operator	Ms. Amrika Jashi	Live Enrollment			
Computer Operator	Ms. Anusha Shahi	Live Enrollment			
	<b>Live Enrollment Counters F 212</b>				
<b>Nayab Subba</b>	<b>Mr. Beni Bahdur Moktan</b>	<b>Live Enrollment</b>	<b>214</b>		
Computer Operator	Ms. Kalpana Tiwari	Live Enrollment			
Computer Operator	Mr. Manish Parajuli	Live Enrollment			
Computer Operator	Ms. Urmila Thapa	Live Enrollment			
Computer Operator	Mr. Pramesh Khanal	Live Enrollment			
Computer Operator	Ms. Sanghai Thebe	Live Enrollment			
	<b>(Emergency Counter A, Email: emra@dopmofa.gov.np)</b>				
<b>Section Officer</b>	<b>Ms. Ranjita Dahal</b>	<b>Counter A</b>	<b>221</b>		<a href="mailto:ranzuvatsa@gmail.com">ranzuvatsa@gmail.com</a>
Nayab Subba	Ms. Pujan Pandey		222		
Computer Operator	Ms. Janaki lamichhane		220		
Office Assistant	Ms. Mina Thapa		220		
	<b>(Emergency Counter B, Email: emrb@dopmofa.gov.np)</b>				
<b>Section Officer</b>	<b>Mr. Pratik Karki</b>		<b>223</b>	23	<a href="mailto:pratikkarkimofa@gmail.com">pratikkarkimofa@gmail.com</a>
Nayab Subba	Ms. Sunita Lakandri		223	23	
Computer Operator	Ms. Sabitra Gyanwali		223	23	
Office Assistant	Ms. Sharada Khadka		223	23	
	<b>(Emergency Counter C, Email: emrc@dopmofa.gov.np)</b>				
<b>Section Officer</b>	<b>Mr. Tika Ram Upadhyay</b>		<b>227</b>	<b>24</b>	<a href="mailto:tikaramt81@gmail.com">tikaramt81@gmail.com</a>
Nayab Subba	Mr. Anup Bhandari		226		
Computer Operator	Ms. Nirmala Khanal		226	26	
Office Assistant	Ms. Yam kumari sapkota		226	26	
	<b>District Coordination Counter</b>				
<b>Section Officer</b>	<b>Ms. Aashu Basnet</b>	<b>4220485</b>	<b>268</b>	68	<a href="mailto:basnet.aashu@gmail.com">basnet.aashu@gmail.com</a>
<b>Section Officer</b>	<b>Ms. Sabita Nakarmi</b>		<b>266</b>	<b>27</b>	<a href="mailto:nakarmi_sabita@yahoo.com">nakarmi_sabita@yahoo.com</a>
Nayab Subba	Ms. Asmita Neupane		267		
Computer Operator	Ms. Rojina Gautam		267		
Computer Operator	Ms. Rama Thapa		<b>257</b>		
Computer Operator	Ms. Susmita Pokharel		<b>256</b>		

Office Assistant	Ms. Babita Neupane		256		56	
Office Assistant	Ms. Kopila Pokharel		257		57	
Office Assistant	Ms. Sita Aryal Regmi		267		67	
<b>Official/Diplomatic Passport Section</b>						
<b>Section Officer</b>	<b>Ms. Sita Basnet</b>	<b>4423951</b>	<b>246</b>			<a href="mailto:sita.basnet2hl@gmail.com">sita.basnet2hl@gmail.com</a>
Computer Operator	Mr. Abhisek Paudel		260		60	
<b>Mission Section</b>						
<b>Section Officer</b>	<b>Mr. Vijay Kumar Raut</b>	<b>4423951</b>	<b>246</b>			
Nayab subba	Mr. Subhash Magar		226		26	
Computer Operator	Ms. Srijana Dahal		244			
Computer Operator	Ms. Kalpana Bastola		244		45	
<b>(Verification , Amendment and Authentication, Email: verification@dopmofa.gov.np)</b>						
<b>Section Officer</b>	<b>Mr. Laxman Pd. Koirala</b>		<b>224</b>	<b>4411028</b>		
Nayab subba	Ms. Karishma Adhikari		224		24	<a href="mailto:karishmaadhikari5@yahoo.com">karishmaadhikari5@yahoo.com</a>
Computer Operator	Ms. Sita Subedi		224		24	
Office Assistant	Ms. Sabita Chaudhary		224		24	
<b>(Scanning+Data Entry Unit, Email: data entry@dopmofa.gov.np)</b>						
<b>Section Officer</b>	<b>Ranjan Kumar Yadav</b>		<b>203</b>			<a href="mailto:yadav.ranjan Kumar@gmail.com">yadav.ranjan Kumar@gmail.com</a>
Nayab subba	Mr. Nabin Parajuli		203			
Computer Operator	Mr. Sachin Shah		203			
<b>(Validation, Email: validation@dopmofa.gov.np)</b>						
Computer Operator	Ms. Samikshya Thapa		205			
Computer Operator	Ms. Rama pathak		205			
Computer Operator	Ms. Sita chaulagain		205			
Computer Operator	Ms. Namrata Bista		205			
Computer Operator	Ms. Rina Aryal		205			
<b>Quality Checking and Packaging</b>						
Computer Operator	Mr. Sandhya Poudel		277			
Computer Operator	Ms. Jamuna Karki		277			
Computer Operator	Ms. Sumitra Shahi		277			
<b>Token Distribution</b>						
Office Assistant	Mr. Padam Bdr. Chhetri		208			
<b>Technical Desk</b>						
Electrician	Mr. Suresh Tiwari		111		40	
<b>(Public Relation, Email: pr@dopmofa.gov.np)</b>						
Computer Operator	Mr. Dipendra Thapa		201			
<b>Lost PP Registration</b>						
Computer Operator	Mr. Tanka Bikram Lamsal		225			

<b>Kitchen</b>					
Office Assistant	Mr. Dhana Raj Shrestha		104		42
<b>IT Unit</b>					
Computer Engineer	<b>Mr. Bipin Prasain</b>		248		48
IT Officer	Mr. Nabin Chaulagain		248		<a href="mailto:prasainvpn@gmail.com">prasainvpn@gmail.com</a>
IT Technician	Mr. Sujan Pandey		248		<a href="mailto:nabinchaulagain50@gmail.com">nabinchaulagain50@gmail.com</a>
<b>Security Main Gate - Police</b>					
Police	Mr. Bijaya Thapa		gate		
Police	Mr. Rajan Shrestha		gate		
Security Main Gate	ASI Duty Officer		gate		
<b>Miscellaneous</b>					
Police	Mr. Nagendra Sing Thapa		263		63
Police	Mr. Bhim Prasad Poudel		263		63
<b>Canteen</b>					
Canteen	Mr. Balaram dai	Canteen	204		
<b>Oberthur Technologies</b>					
	Mr. Sujan Gongol				
	Mr. Bhuwan Bhuju				
	Mr. Madhaba Ghimire				
<b>Drivers</b>					
	Mr. Rupak Shrestha				
	Mr. Netra Bahadur Magar				
	Mr. Shiva Prasad Bhusal				
	Mr. Som Prasad Nepal				
	Mr. Sanu Gharti Magar				